

CABINET COMMITTEES

ECONOMIC DEVELOPMENT COMMITTEE **MEMBERSHIP AND TERMS OF REFERENCE**

MEMBERSHIP

1. Prime Minister - **Chair**
2. Deputy Prime Minister and Minister of Foreign Affairs and Foreign Trade
3. Minister of Finance and the Public Service
4. Minister of Industry, Investment and Commerce
5. Minister of Tourism
6. Minister of Agriculture and Fisheries
7. Minister of Water and Housing
8. Minister of Transport and Works
9. Minister of Energy and Mining
10. Minister Without Portfolio, Office of the Prime Minister

MINISTER OF STATE TO BE IN ATTENDANCE

11. Minister of State, Ministry of Foreign Affairs and Foreign Trade

OFFICIALS TO BE IN ATTENDANCE

12. Cabinet Secretary
13. Financial Secretary
14. Governor, Bank of Jamaica
15. Permanent Secretary, Office of the Prime Minister
16. Permanent Secretary, Ministry of Industry, Investment and Commerce
17. Permanent Secretary, Ministry of Energy and Mining
18. Permanent Secretary, Ministry of Transport and Works
19. Permanent Secretary, Ministry of Tourism
20. Permanent Secretary, Ministry of Foreign Affairs and Foreign Trade
21. Permanent Secretary, Ministry of Agriculture and Fisheries
22. Director General, Planning Institute of Jamaica
23. General Manager, Urban Development Corporation
24. President, Jamaica Trade and Invest
25. CEO, National Environment and Planning Agency
26. Managing Director, Development Bank of Jamaica
27. Chief Technical Director, Cabinet Support and Policy Division, Cabinet Office
28. Chief Technical Director, Development and Planning Division, Office of the Prime Minister
29. Chief Technical Director, Public Sector Reform Division, Cabinet Office
30. Chief Technical Director, Ministry of Agriculture and Fisheries
31. Principal Director, Policy Analysis and Review Unit of the Cabinet Support and Policy Division, Cabinet Office

CABINET COMMITTEES

TERMS OF REFERENCE

The Economic Development Committee is established to consider major policy and strategic issues concerning:

- economic growth and development;
- industry;
- export and investment promotion;
- sustainable development;
- natural resources;
- development planning;
- agriculture;
- energy;
- transport;
- infrastructure;
- local government; and
- regional development.

CABINET COMMITTEES

INFRASTRUCTURE SUBCOMMITTEE OF THE ECONOMIC DEVELOPMENT COMMITTEE MEMBERSHIP AND TERMS OF REFERENCE

MEMBERSHIP

1. Minister of Transport and Works - **Chair**
2. Minister of Water and Housing
3. Minister of Industry, Investment and Commerce
4. Minister of Energy and Mining
5. Minister of National Security
6. Minister without Portfolio, Office of the Prime Minister

MINISTERS OF STATE TO BE IN ATTENDANCE

7. Minister of State, Office of the Prime Minister (Local Government Reform)
8. Minister of State, Transport and Works
9. Minister of State, Ministry of Water and Housing

OFFICIALS TO BE IN ATTENDANCE

10. Permanent Secretary, Ministry of Transport and Works
11. Deputy Financial Secretary, Public Expenditure, Ministry of Finance and the Public Service
12. Director, Procurement Policy, Ministry of Finance and the Public Service
13. Chief Executive Officer, National Works Agency
14. Vice President, National Water Commission
15. General Manager, Urban Development Corporation
16. Senior Director, National Housing Trust
17. Chief Technical Director, Cabinet Support and Policy Division, Cabinet Office

TERMS OF REFERENCE

The Infrastructure Subcommittee is established to:

- Recommend contracts for approval by Cabinet;
- Ensure compliance of proposed infrastructure related contracts submitted for Cabinet's approval with the existing policy framework; and
- Make recommendations to Cabinet for improving the efficiency and effectiveness of the contracts award system.

CABINET COMMITTEES

HUMAN RESOURCES COMMITTEE **MEMBERSHIP AND TERMS OF REFERENCE**

MEMBERSHIP

1. Minister of Education – **Chair**
2. Minister of Industry, Investment and Commerce
3. Minister of Tourism
4. Minister of Labour and Social Security
5. Minister of Health
6. Minister of Youth, Sports and Culture
7. Minister without Portfolio, Office of the Prime Minister

MINISTERS OF STATE TO BE IN ATTENDANCE

8. Minister of State, Ministry of Labour and Social Security
9. Minister of State, Ministry of Finance and the Public Service

OFFICIALS TO BE IN ATTENDANCE

10. Cabinet Secretary
11. Permanent Secretary, Office of the Prime Minister
12. Permanent Secretary, Ministry of Education
13. Permanent Secretary, Ministry of Health
14. Permanent Secretary, Ministry of Youth, Sports and Culture
15. Deputy Financial Secretary, Public Expenditure, Ministry of Finance and the Public Service
16. Director, Social and Manpower Planning Unit, Planning Institute of Jamaica
17. Chief Technical Director, Ministry of Labour and Social Security
18. Chief Technical Director, Cabinet Support and Policy Division, Cabinet Office
19. Principal Director, Policy Analysis and Review Unit, Cabinet Support and Policy Division, Cabinet Office

TERMS OF REFERENCE

The Human Resources Committee is established to advance human and social development in Jamaica through:

- i. the promotion and development of coordinated policies and programmes geared at improvements in health care, education and training, and in the living and working conditions of Jamaicans;
- ii. the establishment of policies and programmes to promote the development of youth and other vulnerable persons and groups in the Jamaican society, with a view to enhancing their participation in social, cultural, political and economic activities;
- iii. the promotion and development of programmes supportive of the establishment and maintenance of a healthy human environment, family life and supportive community organizations; and
- iv. the transformation of the Education Sector.

CABINET COMMITTEES

INTERNATIONAL RELATIONS AND TRADE COMMITTEE **MEMBERSHIP AND TERMS OF REFERENCE**

MEMBERSHIP

1. Deputy Prime Minister and Minister of Foreign Affairs and Foreign Trade - **Chair**
2. Minister of Finance and the Public Service
3. Minister of Justice and Attorney General
4. Minister of Industry, Investment and Commerce
5. Minister of Tourism
6. Minister of Agriculture and Fisheries
7. Minister of Energy and Mining

MINISTERS OF STATE TO BE IN ATTENDANCE

8. Minister of State, Ministry of Foreign Affairs and Foreign Trade
9. Minister of State, Ministry of Industry, Investment and Commerce
10. Minister of State, Ministry Agriculture and Fisheries
11. Minister of State, Energy and Mining

OFFICIALS TO BE IN ATTENDANCE

12. Cabinet Secretary
13. Financial Secretary, Ministry of Finance and the Public Service or nominee
14. Permanent Secretary, Ministry of Foreign Affairs and Foreign Trade
15. Permanent Secretary, Office of the Prime Minister
16. Permanent Secretary, Ministry of Industry, Investment and Commerce
17. Permanent Secretary, Ministry of Tourism
18. Permanent Secretary, Ministry of Agriculture and Fisheries
19. Permanent Secretary, Ministry of Energy and Mining
20. Director General, Planning Institute of Jamaica
21. President, Jamaica Trade and Invest
22. Chief Technical Director, Planning and Development, Office of the Prime Minister
23. Chief Technical Director, Cabinet Support and Policy Division, Cabinet Office
24. Principal Director, Policy Analysis and Review Unit, Cabinet Support and Policy Division, Cabinet Office

CABINET COMMITTEES

TERMS OF REFERENCE

The functions of the International Relations and Trade Committee are:

- i) to review Cabinet Submissions which have implications for foreign policy and make recommendations for Cabinet approval;
- ii) to receive and review reports from the Ministry of Foreign Affairs and Foreign Trade on Jamaica's adherence to obligations as a signatory to international treaties, agreements and protocols;
- iii) to review recommendations from the Ministry of Foreign Affairs and Foreign Trade with regard to any change(s) in obligations, including continuation of existing membership, as well as consideration of new membership;
- iv) to review recommendations from the Ministry of Foreign Affairs and Foreign Trade regarding negotiations being conducted in the international fora, in order to ensure that negotiating positions benefit from the input of resource personnel interested in and knowledgeable about the subject area.

CABINET COMMITTEES

LEGISLATION COMMITTEE **MEMBERSHIP AND TERMS OF REFERENCE**

MEMBERSHIP

1. Minister of Justice and Attorney General (Leader of Government Business in the Senate) –
Chair
2. Minister of Agriculture and Fisheries
3. Minister of Youth, Sports and Culture
4. Minister of Transport and Works
5. Minister of National Security
6. Minister of State, Ministry of Finance and the Public Service

OFFICIALS TO BE IN ATTENDANCE

7. Chief Parliamentary Counsel
8. Solicitor General
9. Deputy Solicitor General
10. Director of Legal Reform
11. Chief Technical Director, Cabinet Support and Policy Division, Cabinet Office

TERMS OF REFERENCE

The Legislation Committee is established to:

- i. decide on the Legislation Programme for the Legislative Year (which is concurrent with the Financial Year). In collaboration with the relevant Ministries, the Committee is to decide on the priority issues through a process of negotiation. Where there are competing priorities on the Legislation Programme consideration is to be given to the level of preparedness of the Bill and the desired timing for submission and approval;
- ii. in special cases, as decided by Cabinet, consider recommendations for the settling of drafting instructions;
- iii. examine draft Bills and other proposed legislation and recommend changes whether (1) related to the actual subject matter; or (2) those which, though not authorized by Cabinet, are regarded as important to be suggested for its consideration. Where deemed necessary, Submissions requiring further clarification and additional information, should be referred back to the sponsoring Ministry;
- iv. recommend to Cabinet, for its approval and subsequent tabling in the Houses of Parliament, Bills and other proposed legislation.

CABINET COMMITTEES

PUBLIC ORDER COMMITTEE **MEMBERSHIP AND TERMS OF REFERENCE**

MEMBERSHIP

1. Minister of National Security – **Chair**
2. Minister of Justice and Attorney General
3. Minister of Water and Housing
4. Minister of Health
5. Minister of Youth, Sports and Culture
6. Minister of Transport and Works
7. Minister of State, Ministry of Finance and the Public Service
8. Minister of State, Transport and Works
9. Minister of State, Office of the Prime Minister (Local Government Reform)

MINISTERS OF STATE TO BE IN ATTENDANCE

10. Parliamentary Secretary, Ministry of Youth, Sports and Culture
11. Parliamentary Secretary, Ministry of Health

OFFICIALS TO BE IN ATTENDANCE

12. Permanent Secretary, Ministry of National Security
13. Permanent Secretary, Ministry of Justice
14. Permanent Secretary, Ministry of Health
15. Permanent Secretary, Ministry of Transport and Works
16. Permanent Secretary, Ministry of Education
17. Deputy Financial Secretary, Ministry of Finance and the Public Service
18. Chief of Staff, Jamaica Defence Force/or representative
19. Commissioner of Police/or representative
20. Chief Technical Director, Cabinet Support and Policy Division, Cabinet Office
21. Principal Director, Policy Analysis and Review Unit, Cabinet Support and Policy Division, Cabinet Office

OFFICIALS TO BE IN ATTENDANCE FOR ROAD SAFETY ISSUES

22. Head of Police Traffic Division
23. Executive Director, National Road Safety Council
24. Chairman, Island Traffic Authority
25. Director of Road Safety Unit, Ministry of Transport and Works

CABINET COMMITTEES

TERMS OF REFERENCE

The Public Order Committee is established to:

- i) provide direction, coordination, integration and monitoring of policies in the areas of security, law enforcement and public order, in keeping with the National Security Policy;
- ii) influence the reinforcement of positive values and attitudes and civility in personal interactions as a basis for non - violent conflict resolution;
- iii) promote strategies, including a combination of public education and rigorous enforcement to restore order in public spaces;
- iv) approve a sustainable national programme and action plan for the promotion of road safety, in keeping with the Road Safety Policy, by:
 - a. encouraging the formulation of mechanisms to ensure that activities developed in the action plan will be incorporated in strategic plans and schedule work plans for implementation by relevant ministries/agencies;
 - b. lobbying for the provision of required financial resources to fund scheduled programmes and activities, including the establishment of a road safety fund;
 - c. overseeing the revision and or formulation of appropriate legislation to promote road safety;
 - d. reviewing periodically, the effectiveness of programmes to ensure stated outcomes are achieved